

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

**OTTER LAKE FIRE HALL
RT 28
OTTER LAKE, NY**

**June 13, 2017
6:30 P.M.**

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
OTTER LAKE FIRE HALL
June 13, 2017 @ 6:30 PM**

MEMBERS PRESENT

Paul Rejman – Chairman
Gerry Ritter – Co-Chairwoman
Adam Daktor
Mary Rieth
Ginger Swasey
Bonnie LeBuis- Secretary

ABSENT

CALL TO ORDER:

The meeting was called to order at 6:32 pm by Chairman Rejman

PLEDGE OF ALLEGIANCE:

Recited.

REVIEW AND APPROVE MINUTES:

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to accept and approve the May 9, 2017 regular meeting minutes as filed.

Roll call vote

Chairman Rejman- yes
Co-Chairwoman Ritter – yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

A. Mark Kane - #13.000-1-1 (8 lot subdivision, 12370 NYS Rte 28, Woodgate)

Duane Frymire and Mark Kane were present with completed maps.
Only item outstanding is the documentation from the County Health Dept.,
which will be sent to the planning dept. in a couple weeks , at which point the

survey maps can be signed by the planning board chairman and filed with Oneida County along with the stamping and filing with the County Health Dept. of the survey maps. All other required documents have been presented.

A motion was made for the Forestport planning board to be named Lead Agency on the Kane subdivision process by Member Swasey and seconded by Member Rieth.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

A motion was made for a conditional approval for the Kane subdivision, pending documentation and barring any questions from the County Health Dept. Maps will be stamped and filed at that time.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

B. Margaret Long - #51.000-3-23 (2 lot subdivision) 12374 Kincaid Rd. Lot #1
Snowbird Lake

Andy Baily was present to present preliminary maps. Final survey maps will be presented at the public hearing.

A motion was made by Member Swasey and seconded by Chairwoman Ritter to schedule a public hearing for July 11, 2017 at 6:15 at Otter Lake Fire Hall.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

C. Reid Eberley – Tax #49-000-2-2 (2 lot subdivision), River Road

Invitation was sent out to all parties to attend this meeting for discussion, however, an email was received by Mr. Miga that his client lives out of state and would get back to us asap. No further communication was received as of the time of this meeting.

The board is still waiting on the survey maps needed to go forward with a legal subdivision.

Discussion took place regarding this subdivision and the decision was made for the Chairman to send a letter to Mr. Miga and his client, Mr. Eberley of the importance of our knowing the status of their decision. A request that they appear at next month's meeting to clarify this matter is essential or the board may have to proceed with the violations and penalties phase as listed in the Subdivision Law.

A motion was made by Member Rieth and seconded by Member Swasey to table item to next month's meeting, July 11, 2017, when hopefully someone will be present to clarify the situation.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business presented.

Open Discussion:

Discussion took place reviewing the handling of illegal subdivisions and the violations/penalties in place, as well as the wavier process, according to the Subdivision Law. Chairwoman Ritter was asked to check with surrounding towns, regarding their wavier procedure, if they have such an option.

Chairwoman Ritter commented on the good work being done by the new codes officer, Lance Hoffert, especially his following up on old citations for condemned buildings.

The next regularly scheduled Planning Board meeting is July 11, 2017 at the Otter Lake Fire Hall at 6:30 pm.

ADJOURNMENT:

A motion was made by Chairwoman Ritter and seconded by seconded by Member Daktor to adjourn the meeting.

*** Roll call vote***

Co-Chairman Rejman- yes

Co-Chairwoman Ritter - yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

There being no further business, the meeting was adjourned by Chairman Rejman at 8:07 P.M.

Respectfully submitted,

Bonnie LeBuis
Planning Board Secretary