

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES**

**FORESTPORT TOWN HALL  
WOODHULL ST.  
FORESTPORT, NY**

**December 12, 2017  
6:30 P.M.**

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
December 12, 2017 @ 6:30 PM**

**MEMBERS PRESENT**

Paul Rejman – Chairman  
Gerry Ritter – Co-Chairwoman  
Adam Daktor  
Mary Rieth  
Ginger Swasey  
Bonnie LeBuis- Secretary

**ABSENT**

**CALL TO ORDER:**

The meeting was called to order at 6:30 pm by Chairman Rejman

**PLEDGE OF ALLEGIANCE:**

Recited.

**REVIEW AND APPROVE MINUTES:**

A motion was made by Co-Chairwoman Ritter and seconded by Member Daktor to accept and approve the November 14, 2017 regular meeting minutes as filed.

\*\*\*Roll call vote\*\*\*

Chairman Rejman- yes  
Co-Chairwoman Ritter – yes  
Member Rieth- abstain  
Member Daktor - yes  
Member Swasey- abstain

## **SUBDIVISION/PARCEL LINE ADJUSTMENTS:**

A. Reid Eberley – Tax #49-000-2-2 (2 lot subdivision), River Road

Chairman Rejman was in touch with the surveyor, Mr. Schnell, in regards to the confusion of the map and also accessed the tax map for the property for further clarification. This information was discussed with the other members and the board approved the signing and stamping of the maps. The maps will be filed by the Secretary within the next week.

A motion was made by Co-Chairwoman Ritter and seconded Member Daktor to approve and sign/stamp the maps as presented and to file with the county.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

## **OLD BUSINESS:**

1). Decision was made to add the mandatory tax search certificate to the subdivision procedure and have the proof of tax search certificate presented when their final maps are presented.

2). The board approved the option to have the Co-Chairperson stamp and signed approved survey maps, in the absence of the Chairman.

Item #1 and Item #2 were sent to the town board by Chairman Rejman for approval and a public hearing to make the changes.

A motion was made by Member Daktor and seconded by Member Reith to leave on agenda pending the outcome of the Town Board public hearing on December 20, 2017

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Daktor - yes  
Member Swasey- yes

Code Officer Lance Hoffert presented the board with the NYS mandatory Truss Identification Markers Law and the required \$50 fee information. A sticker is required to be visible on all residence, for first responders to be able to identify that the building contains trusses. The planning board sent their recommendation to the Town Board and a public hearing.

A motion was made by Member Daktor and seconded by Member Reith to table item until a future meeting, pending the outcome of the public hearing.

\*\*\*Roll call vote\*\*\*  
Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- yes  
Member Daktor - yes  
Member Swasey- yes

### **NEW BUSINESS:**

Daniel Abrial - #5001-1-26 presented plans for a garage building permit that did not meet the setback requirements and a letter of recommendation was given to Mr. Abrial to take to the town board for a variance.

A motion was made by Member Daktor and seconded by Member Reith to leave on agenda until January meeting, pending the outcome of the public hearing.

\*\*\*Roll call vote\*\*\*  
Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- yes  
Member Daktor - yes  
Member Swasey- yes

### **Open Discussion:**

Co-Chairwoman Ritter sent a letter to the Town Board to reapply for a position on the planning board.

Secretary LeBuis also sent a letter requesting reappointment to planning board secretary for 2018.

Discussion and decision for 2018 Planning Board Chairman will take place at the first meeting of the new year on January 9<sup>th</sup>.

The next regularly scheduled Planning Board meeting is **Tuesday, January 9, 2018** at the Forestport Town Hall at 6:30 pm.

### **ADJOURNMENT:**

A motion was made by Member Daktor and seconded by Co-Chairwoman Ritter to adjourn the meeting.

\*\*\* Roll call vote\*\*\*

Co-Chairman Rejman- yes

Co-Chairwoman Ritter - yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

There being no further business, the meeting was adjourned by Chairman Rejman at 7:15 P.M.

Respectfully submitted,

Bonnie LeBuis  
Planning Board Secretary