

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

**FORESTPORT TOWN HALL
WOODHULL ST.
FORESTPORT, NY**

**January 9, 2018
6:30 P.M.**

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
FORESTPORT TOWN HALL
January 9, 2018 @ 6:30 PM**

MEMBERS PRESENT

Gerry Ritter – Co-Chairwoman
Adam Daktor
Mary Rieth
Ginger Swasey
Bonnie LeBuis- Secretary

ABSENT

Paul Rejman – Chairman

CALL TO ORDER:

The meeting was called to order at 6:32 pm by Co-Chairwoman Ritter

PLEDGE OF ALLEGIANCE:

Recited.

REVIEW AND APPROVE MINUTES:

A motion was made by Member Daktor and seconded by Member Swasey to accept and approve the December 12, 2017 regular meeting minutes as filed.

Roll call vote

Chairman Rejman- absent
Co-Chairwoman Ritter – yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

N/A

OLD BUSINESS:

1). Decision was made to add the mandatory tax search certificate to the subdivision procedure and have the proof of tax search certificate presented when their final maps are presented.

2). The board approved the option to have the Co-Chairperson stamp and signed approved survey maps, in the absence of the Chairman.

Item #1 and Item #2 were sent to the town board by Chairman Rejman for approval and a public hearing to make the changes.

*** The above items were approved by the Town Board on December 20, 2017 and sent on to Attorney Riley.

3). Code Officer Lance Hoffert presented the board with the NYS mandatory Truss Identification Markers Law and the required \$50 fee information. A sticker is required to be visible on all residence, for first responders to be able to identify that the building contains trusses. The planning board sent their recommendation to the Town Board and a public hearing.

*** The above item was approved by the Town Board on December 20, 2017 and sent on to Attorney Riley.

4). Daniel Abrial - #5001-1-26 presented plans for a garage building permit that did not meet the setback requirements and a letter of recommendation was given to Mr. Abrial to take to the town board for a variance.

*** Mr. Abrial was granted a variance for his project from the Town Board.

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to remove all old business items from the agenda.

Roll call vote

Chairman Rejman – absent
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

NEW BUSINESS:

Co-Chairwoman Ritter has been re-appointed to a 5 year term on the planning board – January 1, 2018 – Dec. 31, 2022.

Bonnie LeBuis has been re-appointed as Secretary to the planning board for another year – January 18, 2018 – Dec. 31, 2018.

A motion was made by Member Swasey and seconded by Member Daktor to re-elect Paul Rejman as Chairman and Gerry Ritter as Co-Chairwoman for 2018. Chairman Rejman, although absent, had previously stated he would accept the position, if nominated.

Roll call vote

Chairman Rejman – absent
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Daktor - yes
Member Swasey- yes

Local Government Day schedules and registration forms were handed out to the board members for this year's conference in March.

Open Discussion:

The next regularly scheduled Planning Board meeting is **Tuesday, February 13, 2018** at the Forestport Town Hall at 6:30 PM.

ADJOURNMENT:

A motion was made by Member Daktor and seconded by Member Swasey to adjourn the meeting.

*** Roll call vote***

Co-Chairman Rejman- absent

Co-Chairwoman Ritter - yes

Member Rieth- yes

Member Daktor - yes

Member Swasey- yes

There being no further business, the meeting was adjourned by Co-Chairwoman Ritter at 6:45 P.M.

Respectfully submitted,

Bonnie LeBuis
Planning Board Secretary