

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
January 17, 2018 @ 6:30 PM**

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MEMBERS PRESENT

Councilman Scott
Councilwoman Kardash
Councilman Rockhill
Councilman Scouten
Supervisor Entwistle

MEMBERS

Tracy Northrop, Town Clerk

CALL TO ORDER:

The meeting was called to order at 6:34.

ABSTRACTS:

GENERAL:

A motion was made by Councilwoman Kardash and seconded by Councilman Rockhill to pay Abstract #1, Vouchers #1-#82 in the amount of \$54,996.21. Roll call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

This abstract includes the health insurance, higher fuel and electric charges, the Organization annual dues and the Ambulance contracts.

HIGHWAY:

A motion was made by Councilwoman Kardash and seconded by Councilman Rockhill to pay Abstract #1, vouchers #1-#13 in the amount of \$6,351.04. Roll call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

PLANNING BOARD ESCROW:

Nothing this month.

FIRE: Abstract #1

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to approve Voucher #1 in the amount of \$62,685.00 for Woodgate Fire Department, Voucher #2 in the amount of \$76,145.00 for Forestport Fire Department and Voucher #3 in the amount of \$61,304.00 for Otter Lake Fire Department. Roll Call Vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilman Scouten-yes
Councilwoman Kardash-yes
Supervisor Entwistle-yes

TOWN CLERK MINUTES:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the

Regular Town Board Meeting- December 20, 2017

Public Hearing: Local Law # 2 of 2007- December 20, 2017

Public Hearing: Local Law #3 of 2008- December 20, 2017

Public Hearing: Variance Hearing for Daniel Abrial- December 20, 2017

Year End Meeting- December 27, 2017

Organizational Meeting- January 2, 2018

Councilman Scott- yes
Councilman Rockhill-yes
Councilman Scouten-yes
Councilwoman Kardash-yes
Supervisor Entwistle-yes

TOWN CLERK'S REPORT:

JUSTICE REPORT:

HIGHWAY:

PLANNING REPORT:

CODES:

- Lance has been doing a great job. He attached a full report of every permit that was issued for 2017. Operating permits have not been issued in the past, but Lance is sending certified letters to every business owner requiring them to have an operating permit. Lance will make an appointment with each business owner and the cost will be \$150.

ASSESSOR:

ANIMAL CONTROL OFFICER'S REPORT:

SUPERVISOR'S REPORT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the reports as a whole. Roll call vote:

Councilman Scott- yes
Councilwoman Kardash-yes
Councilman Rockhill-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

NOCCOG:

- January 25, 2017 is a training in the Town of Trenton for Newly elected officials. Any municipal person can attend.
- The Town is eligible for one free ticket to the March conference.
- The NOCCOG Commissioner has passed away. Sue informed the Board of a celebration of life everyone was invited to.

OLD BUSINESS BOARD:

- Horton Road Bridge: Bill Gardner and Supervisor Entwistle met with different agencies. The Bridge is scheduled for 2020 and bids will start going out in the Fall of 2019. An Engineer has been selected. Supervisor Entwistle and Bill Gardner did request that once they begin construction that they do it smoothly without a lot of change orders. There has not been a firm bid from the engineers as of yet. Environmental studies have to be done at this point. There are endangered bats and they can only be checked during April 1 and June. A lot of areas have river mussels and caution needs to be taken as to not cross contaminate. Councilman Scouten asked if there would be an access point. Supervisor Entwistle stated they may try to raise the bridge a little.
- Records Grant: Supervisor Entwistle met with Jen Piper yesterday. The Grant will include the Supervisor's office, Tonya's records and some Town Clerk's records.
- Tech Services: The Town will be using Total Solutions for services. They will be

coming tomorrow to hardwire the board. Once it is all set up, they will get a constant update by email.

- The Contract with TKE Systems was supposed to have a years' notice before termination. Ian asked Supervisor Entwistle to pay the first quarter instead of the whole year.

A motion was made by Councilman Rockhill and seconded by Councilman Scott to pay TKE Systems, Inc. \$2,640.00 to satisfy the one year's notice.

Roll Call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- Payroll Service: This should be up and running properly smoothly by this pay period, if not by the next.

NEW BUSINESS BOARD:

- Twin Bridges Loan: Supervisor Entwistle thanked Bill Gardner, Highway Superintendent for taking a couple thousand off the loan. There is \$100,000 put aside for a payment on the loan. If the Town stays with the BAN, they will be locked in for 20 more years. The deadline is March 1st. Supervisor Entwistle and Dawn Campbell have discussed this and they would like to have Adirondack Bank give them an anticipation note rate of 2.8%. This allows the flexibility to crank up the payment if there is enough money. \$328,000 is owed right now. Councilman Rockhill suggested getting an anticipation note for the entire \$328,000. Supervisor Entwistle will be doing more research and getting the current interest rates.
- Town Fuel Provider: Bill Gardner, the Highway Superintendent is interested in switching Fuel Providers from Buell Fuels to Halpin's Fuel. Supervisor Entwistle read a proposal from Tim Halpin. Supervisor Entwistle asked Tracy Northrop, The Town Clerk to make sure there isn't a contract with Buell Fuels.

A motion was made by Councilman Rockhill and seconded by Councilman Scouten to terminate with Remsen Buell Fuels and write up a contract with Halpin's Fuel. Roll Call Vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- The Woodhull Bridge will be rehabilitated this summer. Tim Decker, from the

Oneida County DPW, who will be overseeing the project is having an informational meeting on February 21, 2018 at 6:30 before the Regular Board Meeting. He will answer questions and explain what the rehabilitation will entail.

OLD BUSINESS PUBLIC:

NEW BUSINESS PUBLIC:

ADJOURNMENT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to adjourn the meeting. Roll call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

There being no further business, the meeting was adjourned at 7:05 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop
Forestport Town Clerk